

BELINDA LADDS – IMPARTIAL CAREERS ADVISER OFFERING CAREERS INFORMATION, ADVICE AND GUIDANCE

When organising your future plans you must ask yourself:

- What **do you want to do?**
- Why **do you want to do it?**
- Where **do you want to do it?**
- When **do you want to do it?**
- How **are you going to do it?**

APPRENTICESHIPS

- A **paid job** where you are trained and you work towards a qualification.
- You learn skills and knowledge in the workplace.
- You are trained in the skills employers want.
- You will learn at a pace that suits you.
- You are supported by a mentor.
- They can take between **one and six years**, depending on the level of apprenticeship, your ability and the industry sector you are working in.
- Apprentices are expected to be employed and paid for at least **30 hours per week** for a **minimum of one year**.

COVID – apprenticeships and jobs generally may be difficult to find at the moment

Obtained from Help You Choose

NATIONAL MINIMUM WAGE IN UK

Wage band	Current rate from 1 April 2020	Previous rate (April 2019 to March 2020)
21 to 24	£8.20	£7.70
18 to 20	£6.45	£6.15
Under 18	£4.55	£4.35
Apprentice	£4.15	£3.90

APPRENTICESHIPS – A REALITY CHECK

The effect of Covid-19 on apprenticeships

The world is continuing to feel the effects of the coronavirus as we try to navigate through these uncertain times. With the most recent restrictions, job security is a concern once again, especially for apprentices who particularly felt the effects of the first wave of Covid-19. This raises the question, which industries have suffered the most?

Overall, the number of apprenticeship starts between March and May in 2020 dropped by **50% (39,761)** compared to the same period last year. Health and Social Care was the worst-hit industry, with 7,487 fewer starts in 2020 than 2019 (down 50%). But other industries have also seen a decline in apprenticeships: Administration (61%), Business Management (39%), and Child Development (57%) have all felt the effects of the pandemic.

FE news Sept 2020

**ALWAYS HAVE A BACK UP PLAN IN
CASE YOU DON'T GET AN
APPRENTICESHIP!**

Rank	Industry	Apprenticeship starts (March-May 2019)	Apprenticeship starts (March-May 2020)	Covid-19 difference
1	Health and Social Care	14,926	7,439	7,487
2	Administration	9,834	3,879	5,955
3	Business Management	11,049	6,757	4,292
4	Child Development	5,943	2,561	3,382
5	Hospitality and Catering	4,836	1,606	3,230
6	Manufacturing	3,744	1,278	2,466
7	Retailing and Wholesaling	2,932	1,099	1,833
8	Service Enterprises	2,197	707	1,490
9	Accounting and Finance	3,642	2,155	1,487
10	Engineering	2,028	845	1,183
	Total	79,588	39,827	39,761

What apprenticeship do you want to do?

- Employers need you to know what it is you are applying for. There is no point contacting an employer if you don't know.
- You can go to the Start website and use the search engine to look for jobs in the sector you are interested in:
<https://track.startprofile.com/>
- You need to know: what the job will involve and what skills you are expected to have as well as any qualities you possess. Go to the National Careers Website to help you with this: <https://nationalcareers.service.gov.uk/>

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APPRENTICESHIP WEBSITES

- <https://www.gov.uk/apply-apprenticeship> this one has about 95% of apprenticeships advertised
- <https://www.icanbea.org.uk/> this one is for Norfolk and Suffolk businesses.
- <https://www.apprenticeshipsnorfolk.org/> very specifically Norfolk
- <https://cwa.ac.uk/apprenticeships> Training offered by CWA to go with an apprenticeship
- <https://www.ccn.ac.uk/courses/course-types/apprenticeships/> Training offered by City College
- <https://www.wsc.ac.uk/find-a-course/apprenticeships> Training offered by West Suffolk College
- <https://www.camre.ac.uk/apprenticeships/> Training offered by Cambridge Regional College
- <https://www.indeed.co.uk/Apprenticeship-jobs-in-Norfolk> advertised locally
- <https://amazingapprenticeships.com/> a website promoting finding an apprenticeship, sign up for the newsletter to get help re what might be available.
- <https://www.tracweb.co.uk/> Local website offering apprenticeship training and help finding an apprenticeship

GENERAL

- <https://www.yell.com/> Look at local businesses to send your CV and letter to
- <https://uk.linkedin.com/> Website looked at exclusively by businesses

TIMELINE OF ACTIVITIES

YEAR 11

Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug
Research and careers interviews Visits INFO GATHERING	Register on Help you choose and start applying for courses or training	Continue applications and visits to sixth forms and colleges	Receive interviews for college and sixth forms Look out for apprenticeships and apply (CV and letters)	Start applying for apprenticeships now ready for leaving school. NB: Always have a back up plan should you not find an apprenticeship	EXAMS				Work experience and continue applications for apprenticeships		

All full time and apprenticeship courses/training will start in September

<https://helpyouchoose.org/content/>

HOW will you do it?

- Update your CV now
- Research sort of apprenticeship you want
- Write letters of application
- Sign up for apprenticeship alerts on websites
- If advertised now for next year, start applying.
- Approach local businesses you know, get a written promise
- In January attend apprenticeship workshop to help you apply.